MINUTES
School Council
16 May 2013


Apologies: Cyndi Dawes, Jacqueline Van Vugt

1. Minutes of Previous Meeting

Motion: That the minutes of AGM and the meeting held on 21 March 2013 are accepted.

Moved: Bronwyn Lewis
Seconded: Louise Dorrat
Carried

2 Business Arising from Minutes and Action Sheet

2.1 Use and hire of basketball courts: hire agreement to be revised to comply with DEECD policy
ACTION: review hire agreement and alert users of potential change to agreement and costs. John and Linda

2.2 School Review article for newsletter: completed

2.3 Open Day panel: completed

2.4 Standing Orders: revised version done
ACTION: Make amended as noted
Moved: Louise Dorrat
Seconded: Robert McWaters
Carried

2.5 Budget wish lists - priorities to be decided when 2013 budget is known after February census. Student preferences to be sought as part of the process.
CARRY FORWARD TO NEXT MEETING
ACTION: Finance Committee to make recommendations to School Council

2.6 Unpaid fees: second letter to be sent, newsletter item, progress timeline for paid fees
ACTION: Finance Committee to check DEECD policy

2.7 Scholarships awards process CARRY FORWARD TO NEXT MEETING
Two scholarships have been given at the last assembly

2.8 Musical Futures report CARRY FORWARD TO NEXT MEETING
2.9 Protocols for website and newsletter and meetings templates

2.10 Ten year anniversary celebrations - plan to be developed in early 2013
ACTION: group to be set up, including parents from School Council. Pauline

2.11 Request for parent expertise in landscaping
ACTION: item to be placed in newsletter

3. Principal’s Report – as tabled

4. Sub Committee Reports

4.1 Finance Committee

Motion: That School Council ratifies all payments and reports approved by Finance Committee for March 2013 and April 2013 including:
• Bank Account Movements – summary
• Cash Flow Statement
• General Ledger Balance Sheet
• Canteen Profit and Loss Report
• Cancelled receipts report

Moved: Linda Mitchell
Seconded: Louise Dorrat
Carried

4.2 Communication Committee

Minutes noted

4.3 Education Committee

Not met yet

4.4 Built & Natural Environment Committee

Not yet met

4.5 Canteen Committee

ACTION: Canteen Committee to circulate draft policy and potential survey tools

Motion: That all reports are accepted
Moved: John Melia
Seconded: Bronwyn Lewis
Carried

5. Other business

5.1 Endorsement of Annual Report 2012: Approved by email

Motion: That School Council ratifies email endorsement of Annual Report
Moved: Robert McWaters
Seconded: John Melia
Carried
5.2 Year 9 camp approval: Approved by email

Motion: That School Council ratifies email endorsement of Year 9 camp
Moved: Erin Schroeder
Seconded: Louise Dorrat
Carried

5.3 Year 12 formal: Approved by email

Motion: That School Council ratifies email endorsement of Year 12 formal
Moved: Virginia Swanton
Seconded: Bronwyn Lewis
Carried

5.4 Italy trip

Motion: That School Council approves revised Italy trip
Moved: Linda Mitchell
Seconded: John Melia
Carried

5.5 China trip

Motion: That School Council approves China trip subject to numbers being 12-15
Moved: Bronwyn Lewis
Seconded: Louise Dorrat
Carried

5.6 Queensland trip

Motion: That School Council approves Queensland trip subject to numbers being 15-18
Moved: Bronwyn Lewis
Seconded: Louise Dorrat
Carried

5.7 Request for meeting to be extended for another 15 minutes

5.8 VCE Review: report. Review is going well. Students, parents and staff have been interviewed.
ACTION: VCE Review Interim Report to be delivered at next School Council meeting June 20 (set aside half an hour)

5.8 Year 11 formal
Motion: That School Council approves Year 11 formal
ACTION: To be sent to School Council by email

5.9 Front garden

Motion: That School Council approves landscaping of front garden
ACTION: To be discussed at Building and Grounds
5.10 Fund raising proposal: school raffle by Scouts Australia

Motion: That School Council approves fund raising proposal
ACTION: That the proposal be checked against the FHS Fundraising Policy then motion voted on at next meeting
Comment: need to consider forming a Fundraising sub-committee

Meeting closed at 8.45pm
Next Meeting: 6.30pm, Thursday 20 June 2013